

**MAPLE DALE-INDIAN HILL SCHOOL DISTRICT
COMMITTEE OF THE WHOLE MEETING AGENDA**

Thursday, January 5, 2017

The Maple Dale-Indian Hill School Board Committee of the Whole meeting was held on Thursday, January 5, 2017 in the Board Room at Maple Dale School. Board members in attendance were: Mr. Ryan Jenness, Asst. Clerk; Mr. Steve Largent, Clerk; Mr. Neil Mehta, Treasurer; Ms. Pam Scheferman, Vice President; and Mr. Chris Soyke, President. Also present: Ms. Jennifer Wimmer, District Administrator; Ms. Janice DeMeuse, Business Administrator; Mr. Tim Reymer, Principal; and Mr. Jeff Bohacek, MDIH Guidance Counselor.

1. Call to Order

School Board President Chris Soyke called the meeting to order at 5:35 p.m.

2. Approve the Agenda

Ms. Scheferman moved approval of the agenda; Mr. Mehta seconded. The motion was approved unanimously.

3. Approve Meeting Minutes

Mr. Jenness moved approval of the Committee of the Whole Minutes for December 1, 2016; Mr. Mehta seconded. The motion was approved unanimously.

4. Visitor Participation

None

5. Technology Report

Ms. Wimmer introduced MDIH Technology Integrator Chris See and Joe DuFore of NewLine to present the Technology Report. They reported on the process being used to assess the status of technology needs and to begin to prioritize those needs.

6. Superintendent's Report

A. Staffing

Ms. Wimmer discussed the process used to review scheduling and calculating FTEs for teacher contracts. As a result of the recently completed review, a recommendation will be brought forward at the regular January School Board meeting to increase Sarah Gengler's 2017-2018 contract to 1.0 FTE.

B. Policy

• **Second Reading 600 Series School Board Policy**

- **Revised DB/620 Annual Operating Budget**
- **New 662.3 Fund Balance**
- **New 672 Purchasing**

Board members discussed each policy and asked for clarification of language in policy 672. A final reading of these policies will be placed on the agenda for the meeting of the full School Board in January.

• **First Reading 600 Series School Board Policy**

- **New 660 Financial Management and Internal Controls**
- **Revised DG/661 Depository of Funds**
- **Revised IGDG/662.1 Student Activity Funds Management**

- Revised DJB/662.2 Petty Cash Funds
- New 664 Cash in School Buildings
- New 665 Fraud Prevention and Reporting
- Remove DGA Authorized Signatures
- Remove current 662.1

Ms. Wimmer previewed this group of policies and reviewed the purpose and importance of each in the scheme of business operations. A formal first reading of this group of policies will take place at the regular January meeting.

C. Reports

- **2017-2018 Open Enrollment Seat Projection**

Ms. Wimmer reviewed the enrollment projections and forecasted what class sections would look like for the upcoming school year. Approval of the projected Open Enrollment seats will be on the agenda for approval at the regular January School Board meeting.

- **Discussion WASB Resolutions for Convention**

Ms. Wimmer reviewed the summary sheet of 2017 WASB Resolutions that will be discussed and voted on at the WASB-WASDA-WASBO Joint Convention. Mr. Jenness will serve the MDIH representative to the Delegate Assembly.

7. Executive Session

Ms. Scheferman moved adjournment into executive session as permitted by State Statute 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically to discuss administrative contracts; Mr. Mehta seconded. The motion was adopted through roll call vote as follows: Mr. Jenness, Mr. Largent, Mr. Mehta, Ms. Scheferman, Mr. Soyke - aye; opposed - none. Moved into executive session at 7:24 p.m.

8. Reconvene

Motion to reconvene into open session was made by Ms. Scheferman and seconded by Mr. Mehta. The motion was approved unanimously at 8:29 p.m.

9. Possible Action Based on Executive Session

Ms. Scheferman moved acceptance of Tim Reymers resignation and thanked him for his years of service to the district; Mr. Mehta seconded. The motion was approved unanimously.

10. Adjourn

Motion to adjourn was made by Ms. Scheferman and seconded by Mr. Mehta. The motion passed unanimously. The meeting was adjourned at 8:30 p.m.

Respectfully submitted,



Sue Simpson Bark
School Board Secretary



Christopher P. Soyke
School Board President