

**MAPLE DALE-INDIAN HILL SCHOOL DISTRICT  
COMMITTEE OF THE WHOLE MEETING MINUTES**

Thursday, April 6, 2017

The Maple Dale-Indian Hill School Board Committee of the Whole meeting was held on Thursday, April 6, 2017 in the Board Room at Maple Dale School. Board members in attendance were: Mr. Ryan Jenness, Asst. Clerk; Mr. Neil Mehta, Treasurer; Ms. Pam Scheferman, Vice President; and Mr. Chris Soyke; President. Also present: Ms. Jennifer Wimmer, District Administrator; Ms. Janice DeMeuse, Business Administrator; Mrs. Sandy Kelm, Director of Curriculum & Instruction; Mr. Tim Reymer, Principal; and community member Sarah Miller.

**1. Call to Order**

School Board President Chris Soyke called the meeting to order at 5:35 p.m.

**2. Approve the Agenda**

Ms. Scheferman moved approval of the Committee of the Whole agenda; Mr. Mehta seconded. The motion was approved unanimously.

**3. Approve Meeting Minutes**

Ms. Scheferman moved approval of the Committee of the Whole Minutes for March 2, 2017; Mr. Mehta seconded. The motion was approved unanimously.

**4. Visitor Participation**

None

**5. Curriculum Report**

**A. English Learner Program Report by Karen Arbit**

Ms. Arbit and a group of educators from the partner districts worked as a team over the course of the last nine months to prepare a comprehensive report about the English Learner (EL) services offered. The group presented their findings and answered questions. Mr. Mehta complimented them on their work and thanked them for their services.

**B. Staff Development Update**

Mrs. Kelm reported on the April 17<sup>th</sup> partner school in-service and its focus on literacy. A variety of sessions were offered that were relevant across grade and content areas.

Current focus is on planning for the 2017-2018 year. The focus will remain on literacy and a keynote speaker has been selected for the summer literacy summit for the partner districts.

**C. Assessment Info and Update**

Mrs. Kelm reported that Forward testing has been running smoothly, with few minor glitches. There was discussion about the participation threshold and consequences at the state and federal level for opt outs.

**6. Superintendent's Report**

**A. Staffing**

Ms. Wimmer reviewed the staffing report that was shared. With the changes that have been made in the past year, Ms. Wimmer is suggesting the addition of a principal for each campus and an additional section of one first grade section. These changes would still result in a net decrease in overall FTEs for the district.

Teacher contracts will be issued by the May 15 statutory timeline. An action item will be included on the Committee of the Whole agenda for May to meet this deadline.

## **B. Update on Leases**

Ms. Wimmer met with teams from both Milestones and New World Montessori. Milestones has asked for another walkthrough and continued discussions about space usage.

In addition, Ms. Wimmer has been contacted about the possibility of leasing land for a communication tower. As discussions progress, information will be shared.

## **C. Policy**

- Second Reading of Revised 600 Series Policies
  - DFA/652 Revenues from Investments
  - 470/656 Student Fees
  - DFC/657 Grants from Private/Public Sources
  - 672.51 Suspension and Debarment of Vendors and Contractors
  - DIE/684 Audits
  - DN/690 Disposal of School Property

After discussion and comments, board members asked that these policies be placed on the April agenda for board action.

- Second Reading of 600 Series Policies for Removal
  - DI/680 Fiscal Accounting and Reporting
  - DI/680 Fiscal Accounting and Reporting
  - DA Fiscal Management Goals
  - DBG Budget Hearings and Reviews
  - DC Tax and Borrowing
  - DID Inventories

After discussion and comments, board members asked that these policies be placed on the April agenda for board action.

## **7. Business Administrator's Report**

### **A. 2017-2018 School Fees**

Ms. DeMeuse presented prior three years' fee levels for review and discussion. Board members asked that this item be placed on the April agenda for board action.

### **B. First Discussion of the 2017-2018 Budget (Abbreviated Version)**

Ms. DeMeuse presented the abbreviated version of the 2017-2018 budget and did a comprehensive review of how it was developed. There was discussion regarding employee benefits. Board members asked that the District Leadership Team (DLT) reconvene to make recommendations on this item.

In addition, Ms. DeMeuse provided information on the WASBO P-card program that would replace the current district credit cards. Board members asked that this item be placed on the April agenda for board action.

## **8. Principal's Report**

### **A. Maple Dale**

Mr. Reymer reported on the musical performance and the departure of the eighth grade students for the Washington, D.C. trip.

### **B. Indian Hill**

Ms. Wimmer reported on recent events at Indian Hill School. She is in the process of completing observations, classroom walkthroughs, and using coaching resources to further develop instructional practice.

9. **Adjourn**

Motion to adjourn was made by Mr. Jenness and seconded by Mr. Mehta. The motion passed unanimously. The meeting was adjourned at 9:18 p.m.

Respectfully submitted,



Sue Simpson Bark  
School Board Secretary



Christopher P. Soyke  
School Board President