

VILLAGE OF RIVER HILLS BOARD OF TRUSTEES MEETING

VILLAGE HALL-WEDNESDAY, OCTOBER 17, 2018 5:30 PM

MINUTES

1. ROLL CALL: was answered at 5:30 p.m. by President Anderson, David Fritz, Peggy Russo, Peter Kingwill, Kurt Glaisner, and Christopher Noyes; Trustee Bill Walker arrived at 7:00 p.m. Also present: Village Attorney Bill Dineen, Police Chief Mrozak, and Village Manager Tammy LaBorde.

2. CLOSED SESSION – Pursuant to Sec. 19.85(1)(e) Deliberating or Negotiating the Purchase of Public Properties, the Investing of Public Funds, or Conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Motion by Fritz and second by Noyes to move into closed session. Motion carried unanimously.

3. Reconvene to Open Session to take action on any item from Closed Session

Motion by Kingwill and second by Noyes to reconvene into open session. Motion carried unanimously.

Motion by Kingwill and second by Russo to have the Village Attorney proceed as directed. Motion carried unanimously.

4. BUDGET WORKSHOP – 2019 VILLAGE BUDGET

a. Update Regarding Health Insurance for 2019

Village Manager LaBorde presented the following updates

- Increase of 7.4% in health insurance rate; suggestion that the village stay with UHC; switch to Delta Dental for both dental and vision.
- Update on hiring the court clerk from Bayside has increased court costs. Recommended to lower clerk wages in police department and clerk's budget to help offset costs.
- Shared revenue is increased and transportation aid is decreased for 2019.
- Assessor reevaluation of the village properties will possibly occur in 2020 at a cost of \$37,500.
- Floodplain administrative review fees of \$1,000 per quarter is currently being taken out of the engineering budget. Suggestion that the Village create a fee

for homeowners to go on their building permit and keep the review fees in the engineering budget.

- 2018 audit services are over budget due to additional work that needed to be done by the auditors in reference to tax payment reporting.
- 2019 levy limit is currently \$7,000 over the maximum
 - o Trustee Fritz wishes to know what the levy limit has been the past three years and their tax rates

5. CONSENT AGENDA

- a. THE AGENDA
- b. Village Board Minutes of September 19, 2018
- c. Voucher List
- d. Property Maintenance Update
- e. Adopt RESOLUTION NO. 2018-14 Approving the 2019 North Shore Fire Department Fees for Service Schedule
- f. Adopt RESOLUTION NO. 2018-15 Approving the “Single or Multi-Year Capital” Budget to Purchase a Water Tender & Two Ambulances for 2019, 2020, 2021
- g. Adopt RESOLUTION NO. 2018-16 Authorizing an Exception to the Levy Limits for Charges for the North Shore Fire Department Pursuant to 2005 Wisconsin Act 484

Motion by Kingwill and second by Noyes to approve the consent agenda minus item d that will be discussed under the report by the Village Manager; motion carried unanimously.

6. PUBLIC COMMENTS ON NON-AGENDA MATTERS

Larry Boyer of the Committee on the Environment informed the board that benches will be installed in the butterfly garden at Village hall. He also reminded everyone of the event at Village hall on October 24th hosted by the COE.

7. FUTURE AGENDA ITEMS

- Nicolet School District extension of special use permit
- 3-year agreement with Tyler Technologies for Assessment Services
- Police union contract

8. (7:00 PM) – PUBLIC HEARING Regarding Special Assessments for Lodgewood Road Lift Station Reconstruction

- Jayne Schmerling, 1205 W Lodgewood Ct

- Statement – bought lot from the village and there was no mention at that time about the lift station
- Question – what makes up the \$85,000 administrative cost?
 - Engineering and attorney fees
- Question – when selling the home does this special assessment have to be disclosed?
 - Yes it must be disclosed if there is a balance remaining
- Terry Worth, 1036 W Brown Deer Rd
 - Statement – they were never told about this lift station when they bought their home.
 - Not needed unless a special assessment is currently in place or pending.
 - Statement – does not think it is fair they have a smaller home and lot and therefore do not think the cost should be split evenly between properties.
- Rosalie Gellman, 1170 W Lodgewood Ct
 - Question – will these residents be charged if there are sewer repairs elsewhere in the Village?
 - No this is the only lift station in the village
 - Question – payoff is with 6% interest, is this what the village paid on the loan?
 - Loan was 4%, the additional 2% is to go towards annual administrative costs to process the documents as well as keep the records.
- Frank Bryson, 8900 N Lodgewood Rd
 - Statement – has information for residents about how the Village cannot special assess properties, the Village has not met the standard requirements and to see him for additional information
- Vijay Mehta, 8900 N Lodgewood Rd
 - Question – cost per property is \$11,404
 - Yes
 - Question – what is the useful life of the lift station
 - Current lift station lasted 40 years and the new one should be the same or more.
 - Statement – suggests the board extend time before decision because residents feel they weren't informed with enough time to do research.
 - Question – who is awarded the contract to build the lift station?
 - Engineer Mustafa Emir could not remember at the time. After further research it was confirmed the bid was awarded to Sabel Mechanical.

- Statement – when the Village sold their lot to the homeowners the Village made a profit on the land so why is that revenue not used to pay for the new lift station.
- Paul Penoske, 1086 W Brown Deer Rd
 - Question – what are the next steps in this process and when will a decision by the Board be made?
 - Item for approval is the next item on the current agenda

9. RESOLUTION NO. 2018-11 – Approving the Final Resolution Levying Special Assessment Against Benefited Property in the Matter of the Replacement and Installation of a Sewer Pump Lift Station at Manor Lane and Lodgewood Road

Trustee Walker states that special assessments are more common than residents may think in other communities and this project will not happen for another 40 years. Special assessments are for properties who benefit from the project and therefore should not be assessed to the entire Village.

Trustee Kingwill agrees that the residents who derive benefit from the project should be the only ones special assessed.

Motion by Anderson and second by Walker to delay item for approval until the November 14, 2018 meeting; motion passed with a vote of 5-2 (Kingwill and Fritz voted nay).

10. Discussion and Possible Action to Approve RESOLUTION NO. 2018-17 Approving the 2019-2028 Agreement for Public Health Services for the North Shore Health Department

Motion by Fritz and second by Kingwill to approve; motion carried unanimously.

11. Discussion and Possible Action to Adopt ORDINANCE NO. 530 – To Repeal and Recreate Section 2.14 (6) of the General Ordinances of the Village of River Hills Regulation of Dangerous and Vicious Dogs

- James Petr, 8900 N Upper River Ct
 - Requests a breed specific ordinance to include banning of pit bulls in the Village due to his neighbor having an aggressive dog that keeps coming in his yard.
- Village Attorney Dineen suggests not banning a specific breed due to the Village cannot make residents who already have the breed get rid of them and it would only apply to residents having the breed from this point forward.

Layover to November 14, 2018 meeting.

12. REPORT OF VILLAGE PRESIDENT

a. October 2018 Monthly Report

Motion by Glaisner and second by Russo to approve the addition of Brooklyn Henke to the Committee on the Environment due to John Haydon leaving; motion carried unanimously.

13. REPORT OF VILLAGE MANAGER/CLERK/TREASURER

- a. Financial Report for the Period Ending September 31, 2018
- b. 2017 Annual Continuing Disclosure Report
- c. Discussion regarding proposed changes to Municipal Code

Item 5d moved from above was discussed and reported by Village Manager LaBorde that the Village building inspector Tod Doebler will be going over the current files and giving an update.

14. REPORT OF RIVER HILLS POLICE DEPARTMENT

Police Chief Mrozak reported that interviews were conducted for the open sergeants' position and the position was awarded to Officer Jesse Kimber. Promotion will be effective on January 1, 2019.

NEW BUSINESS

15. Discussion and Possible Action to Approve RESOLUTION NO. 2018-13 In Support of Dark Store Remedy Litigation and other possible actions related to Dark Store.

Motion by Fritz and second by Kingwill to approve as submitted; motion carried unanimously. President Anderson will create a letter to display on the Village website.

16. Discussion and Possible Action to Approve RESOLUTION NO. 2018-12 Designating Official Authorized to Declare Official Intent Under Reimbursement Bond Regulations.

Motion by Anderson and second by Walker to approve as submitted; motion carried unanimously.

17. Update on Improving the Perception of River Hills – Trustee Russo

- Met with representatives from Maple Dale/Indian Hills school and Nicolet High School to get fact sheets for new residents about the schools. These schools will also be having an open house for brokers to provide more information about the schools.
- Met with Joan Reed of Coldwell Banker and received a statistical market analysis showing sales in the surrounding communities. They plan to create a caravan of brokers to go to the homes for sale to give input to sellers on what is helping homes sell in other areas.
- Wishes to start having a meet your neighbor get together. She is currently compiling a list of new residents within the Village.

18. Adjournment

Motion by Fritz and second by Kingwill to adjourn the meeting at 8:53 p.m.; motion carried unanimously.