

VILLAGE OF RIVER HILLS BOARD OF TRUSTEES MEETING

VILLAGE HALL-WEDNESDAY, SEPTEMBER 19, 2018 7:00 PM

MINUTES

1. ROLL CALL: was answered at 7:00 p.m. by President Anderson, Trustees Bill Walker, David Fritz, Peter Kingwill, Kurt Glaisner, and Peggy Russo. Trustee Chris Noyes was absent and excused. Also present: Village Attorney Bill Dineen, Police Chief Mrozak, and Village Manager Tammy LaBorde.

2. CONSENT AGENDA
 - a. THE AGENDA
 - b. Village Board Minutes of May 16, 2018
 - c. Village Board Minutes of July 18, 2018
 - d. Voucher List

Motion by Fritz and second by Kingwill to approve the Consent Agenda; motion carried unanimously. An invoice for attorney services in the amount of \$12,043.50 related to the proposed Mandel/Eder project was presented for payment. The Board unanimously approved paying the invoice from the attorney expense account.

3. PUBLIC COMMENTS ON NON-AGENDA MATTERS. None

4. FUTURE AGENDA ITEMS
 - a. Lodgewood/Manor Lane Lift Station - Public Hearing on Special Assessment
There were no other items presented for the agenda.

5. DISCUSSION AND POSSIBLE ACTION Regarding the River Hills Housing Market.
Tom and Tory Folliard, 8415 N. Pelican Lane presented detailed information on the concerns of residents related to the inability to sell their homes. He proposed the Board create a Long-range Planning Committee to develop programs to restore the prestige of living in River Hills, Interview senior real estate brokers and solicit suggestions from them, work with a professional to codify the facts – a public relations specialist, reach out to fellow trustees in other communities and form a joint committee to collaborate with Nicolet High School, and consider the negative effect political signage can have on the community i.e. “Save River Hills” signs. Trustee Russo noted that she is working with a group of individuals to find a way to communicate the benefits of River Hills to local realtors.

Sue Dolinor, 8940 N. Spruce Road stated that the Village has a communication problem. The residents don't communicate with each other. She would like the Board to look at improving communications in the Village. She also finds the website frustrating.

6. DISCUSSION AND POSSIBLE ACTION Regarding the Vicious Dog Ordinance – Update Relating to Pitbulls

Jim Petr, 8900 Upper River Court was present. He is concerned with the pitbull that resides next door. He fears for the safety of himself and his family. The neighbor was recently cited for a dog at large. The neighbor does not appear to be able to handle the dog. He would like to see something done about this situation. He has approached the Village in the past but was told that there was nothing that could be done. LaBorde and Chief Mrozek had crafted language to address giving the police department the ability to make a determination related to the dog. Walker stated that he would like to have the Village attorney research the matter and come up with two versions of an ordinance – one that includes banning the breed. Anderson asked that the matter be on the October 17th agenda for discussion and action.

7. REPORT OF VILLAGE PRESIDENT

- a. Letter of Appreciation to the Police Department from the Department of Justice. President Anderson wanted to congratulate the department on their work with the Department of Justice.

8. REPORT OF VILLAGE MANAGER/CLERK/TREASURER

- a. Financial Report for the Period Ending:
 - i. MAY 31, 2018
 - ii. JUNE 30, 2018
 - iii. JULY 31, 2018
 - iv. AUGUST 31, 2018

LaBorde presented all four financial reports. Thru August we are at 67% of the year. Revenues are at 93% of the total budget, and expenditures are at 65% of the budget. There are several departments that are over budget including assessment, audit, and building inspection. The Range Line Bridge also has a total of \$3,166 in expenses for the year that were not budgeted. Motion by Glaisner and second by Walker to approve the financial reports for May, June, July and August. Motion carried unanimously.

- b. 2019 BUDGET SCHEDULE. This outlines the required publications and meetings related to the budget for 2019.
- c. 2017 AUDIT CONCERNS. LaBorde presented an update on the effort to address concerns raised by the auditors during the 2017 audit.

9. REPORT OF RIVER HILLS POLICE DEPARTMENT

a. September 2018 Monthly Report

b. Discussion and Action Regarding Early Purchase of Police Vehicles for 2019. The Police Chief noted that the vehicles need to be ordered by 9/28 (Explorer) or 10/26 (Tahoe) in order to save approximately \$8,000. Motion by Fritz and second by Walker to approve the purchase of the Tahoe for 2019. Motion carried unanimously.

c. Promotion Process for Vacant Sergeant Position. The Police Chief noted that the promotion will cost between \$10,000 and \$12,000 and will be effective January 1, 2019. He plans to possibly name the new sergeant on October 17th and then appoint to start on January 1, 2019. Motion by Walker and second by Russo to approve the promotion process. Motion carried unanimously.

10. REPORT OF THE NORTH SHORE FIRE DEPARTMENT

Kingwill presented an update. The capital budget for the department will be discussed at the October meeting. Kingwill noted that there Board is looking at the Whitefish Bay station and then remodeling the Shorewood station. The NSFD Board approved the budget for 2019 which proposes an increase of 2%.

OLD BUSINESS

11. Consider Rescinding Prior Approval of the May 14, 2018 Public Safety Communications Services (PSC) Agreement and Approving the Revised PSC Agreement

Attorney Dineen stated that there was an update to the agreement and he recommends approval. Motion by Kingwill and second by Fritz to approve the revised Public Safety Communications Services (PSC) Agreement. Motion carried unanimously.

NEW BUSINESS

12. DISCUSSION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 2018-07 Approving the 2018-2023 Agreement for Public Health Services for the North Shore Health Department

North Shore Health Department Director Ann Christiansen was present. She noted that the Village of River Hills is the last community to approve the agreement. Attorney Dineen reviewed the Agreement and has proposed several changes to the Agreement. The Health Director will take the changes back to the other communities for review. Attorney Dineen will draft a summary of his proposed changes to be forwarded to the other communities.

Motion by Fritz and second by Russo to layover until the language of the agreement is addressed. Motion carried unanimously.

13. Presentation of the Introductory Architectural and Engineering Study for the North Shore Library and Possible Action to Move to Construction

North Shore Library Director Susan Draeger-Anderson was present. She provided a breakdown of the various costs related to the proposed remodeling of the Library as set forth in the Library Capital Budget Plan that she presented and explained. The Library Board has recommended remodeling the current space. She also noted that 45% of the River Hills residents have a library card.

Motion by Walker and second by Fritz to approve the North Shore Library Capital Budget Plan up to the amount of the River Hills share outlined in the North Shore Library Agreement conditioned upon the approval of the other communities. Motion carried unanimously.

14. DISCUSSION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 2018-08 Adopting the Milwaukee County Pre-Disaster Hazard Mitigation Plan as the Official Mitigation Plan of the Village.

Motion by Walker and second by Kingwill to approve Resolution 2018-08 Adopting the Milwaukee County Pre-Disaster Hazard Mitigation Plan as the Official Mitigation Plan of the Village. Motion carried unanimously.

15. DISCUSSION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 2018-09 Approving the Extension of the Agreement for Refuse and Recycling Services John's Disposal Service, Inc.

Brian Jongetjes of John's Disposal was present. Motion by Glaisner and second by Kingwill to approve Resolution 2018-09 Approving Amendment No. 1 to the Agreement for Refuse and Recycling Services with John's Disposal Service, Inc. Motion carried unanimously.

16. DISCUSSION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 2018-10 Approving the Reallocation of 2017 Capital Funds for the purchase of the Police Department mobile portable radios

Motion by Walker and second by Russo to approve Resolution 2018-10 Approving the Reallocation of 2017 Capital Funds for the purchase of the Police Department mobile portable radios. Motion carried unanimously.

17. CLOSED SESSION – Pursuant to Sec. 19.85(1)(e) Deliberating or Negotiating the Purchasing of Public Properties, the Investing of Public Funds, or Conducting other

specified public business, whenever competitive or bargaining reasons require a closed session.

Motion by Fritz and second by Anderson to move into closed session. Motion carried unanimously.

18. RECONVENE TO OPEN SESSION to take action on any item from Closed Session

Motion by Fritz and second by Russo to reconvene into open session. Motion carried unanimously. No discussion or action was taken.

19. ADJOURNMENT

Motion by Walker and second by Russo to adjourn. Motion carried unanimously. The meeting adjourned at 10:00 p.m.

Respectfully submitted,
Tammy LaBorde
Village Manager/Clerk/Treasurer

DRAFT