

**VILLAGE OF RIVER HILLS**  
7650 N. PHEASANT LANE  
RIVER HILLS, WI 53217  
**BUILDING PERMIT APPLICATION**

Permit requested for (work being done/project type): \_\_\_\_\_

Name of Owner: \_\_\_\_\_ Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

Building Contractor/Architect: \_\_\_\_\_ Address: \_\_\_\_\_

Dwelling Contractor Certificate #: \_\_\_\_\_

Dwelling Contractor Qualifier #: \_\_\_\_\_

Kind of Building or Structure: NEW  OLD

**\*This is a multi-use application, please fill out area that applies to your project\***

**\*BUILDING/ADDITION\*:**

Setbacks from lot lines to structure:

Side lot lines: \_\_\_\_\_ feet from \_\_\_\_\_ ; \_\_\_\_\_ feet from \_\_\_\_\_

Rear lot line: \_\_\_\_\_ feet Center line of street to structure: \_\_\_\_\_ feet

Height of Building: \_\_\_\_\_ (stories) Dimensions (overall) \_\_\_\_\_ feet X \_\_\_\_\_ feet

Type of construction: (frame, concrete) \_\_\_\_\_ Exterior finish: (siding, brick stone) \_\_\_\_\_

Number of rooms: \_\_\_\_\_ Full baths: \_\_\_\_\_ Powder rooms: \_\_\_\_\_

Estimated Cost of Project: \_\_\_\_\_

**\*GARAGE/UTILITY BUILDING\*:**

Dimensions: \_\_\_\_\_ feet X \_\_\_\_\_ feet Detached  Attached  No. stalls \_\_\_\_\_

General Construction: (frame, brick, stone) \_\_\_\_\_

Estimated Cost of Project: \_\_\_\_\_

**\*INTERIOR/MISCELLANEOUS\*:**

General Information: \_\_\_\_\_

Estimated Cost of Project: \_\_\_\_\_

Herewith are filed the following plans two in number, which I certify I will conform to in the work hereby applied for.

Herewith are filed the specifications that describe the work in question and as shown on plans above submitted.

In making the application the undersigned agrees to obey the River Hills Building Code pertaining to the erection of buildings and also agrees to obey all other ordinances of the Village of River Hills.

The undersigned, owner or being duly authorized so to do, hereby gives express authorization to the Village of River Hills, its officers, agents and employees, to enter upon the premises herein described and fill up any excavation, or tear down, remove or enclose the unfinished structure for which a permit is herein requested in the event of cessation of the building, whenever the Building Inspector shall determine that such premises in the unfinished condition of the structure are dangerous to members of the public, including children, even though trespassers. The undersigned further hereby waives all statutory notices and consents to the determination by the Village Board and the levy and placing upon the tax roll of a special assessment in the amount of the cost to the Village, including customary Village overhead charges incurred in filling up any such excavation or tearing down, removing or enclosing any such unfinished structure.

FEES: Admin Fee: \$ \_\_\_\_\_

Signed: \_\_\_\_\_

Plan Review: \$ \_\_\_\_\_

Print Name: \_\_\_\_\_

Building: \$ \_\_\_\_\_

Phone Number: \_\_\_\_\_

Occupancy: \$ \_\_\_\_\_

Email: \_\_\_\_\_

**TOTAL:** \$ \_\_\_\_\_

Due at time of application, remainder due after building board approval (if applicable); otherwise all amounts due at time of application

Project	Admin Fee	Plan Review Fee	Building Permit	Occupancy Permit	Erosion Control	Misc Information
New House, New Garage	\$250.00	\$200.00	.35/Sq Foot	\$55.00	\$130.00	Building Board Required
New Garage - Detached	\$250.00	\$70.00	.35/Sq Foot	\$55.00	\$130.00	Building Board Required
Additions over 500 sf, or Garages-Attached	\$185.00	\$80.00	.35/Sq Foot	\$55.00		Building Board Required
Adds < 500 SF or Alts > \$20K, Garages-Attached	\$125.00	\$50.00	.35/Sq Foot	\$55.00		Building Board Required
Alterations < \$20K	\$35.00	\$50.00	\$11.75/Thousand or \$50.00 Min.	\$55.00		Building Board Required
Accessory Bldgs, Tool Sheds	\$35.00	\$70.00	.35/Sq Foot or \$50.00 Min			Building Board Required
Decks, Pools, Spas	\$35.00	\$45.00	\$11.75/Thousand or \$50.00 min.			Building Board Required
Fences - Large, Deer Fence	\$35.00		\$11.75/Thousand or \$50.00 Min.			Building Board Required
Fences - Small	\$35.00		\$11.75/Thousand or \$50.00 Min			Building Board Required
Foundation Repairs	\$35.00		\$11.75/Thousand or \$50.00 Min.			
Dog Kennel, Gazebos, Ponds, Retaining Walls, Landscape Lights, Driveway Piers	\$35.00	\$45.00	\$11.75/Thousand or \$50.00 Min.			Building Board Required
Re-roofing, Re-siding, Windows, and Trim	\$35.00		\$11.75/Thousand or \$50.00 Min.			Building Board Required – if more than 10%
Interior Alterations< \$20K	\$35.00	\$50	\$11.75/Thousand or \$50.00 Min.	If > 120 Sq Ft \$55.00		
Interior Alterations > \$20K	\$125.00	\$50	\$11.75/Thousand or \$50.00 Min.	If > 120 Sq Ft \$55.00		
Demolition			\$500.00 house / \$100.00 partial or garage / \$50 shed			
<b>Additional Fees that may be applied</b>						
Temporary Occupancy - \$80.00				Early Start Permit – footings and foundation - \$160.00		
Failure to obtain a permit before starting work – Double fees				Information call at location - \$18.00		
Failure to order a final inspection before house is occupied - \$100.00				Failure to have work completed when inspector is called - \$50.00		
Failure to call for inspection and work is covered - \$50.00				Re-inspection Charge – (1) \$50.00; (2) \$100.00; (3) \$150.00		
<b>Total cost should not include cost of plumbing, electrical, or HVAC</b>						