



**Village of River Hills**  
7650 N Pheasant Ln  
River Hills, WI 53217

Village Hall: 352-8213  
Public Works: 352-0080  
Police: 247-2302

## **BOARD OF TRUSTEES MEETING MINUTES**

### **Wednesday, March 6, 2019 @ 7:00 pm**

1. **Roll Call:** was answered at 7 p.m. by President Anderson, Bill Walker, David Fritz, Peter Kingwill, Christopher Noyes, Kurt Glaisner, and Peggy Russo. Also present: Village Attorney Bill Dineen, Police Chief Mrozak, and Village Manager Tammy LaBorde.

2. **Consent Agenda**

- a. **The Agenda**
- b. **Village Board Minutes of January 16, 2019 meeting**
- c. **Voucher List**
- d. **Approve Bids for Public Works Department Equipment Purchase**
- e. **2019 Bird/Tree/Monarch Butterfly Proclamations**
- f. **Approve Intergovernmental Cooperation Agreement between MMSD and the Village of River Hills to recognize Joint TMDL Implementation Initiatives**
- g. **Approve Resolution 2019-09 North Shore Health Department Fees for 2019**
- h. **Annual Deer Report for the DNR**

Motion by Kingwill and seconded by Glaisner to approve with the corrections to the January 16, 2019 minutes; motion carried unanimously.

3. **Public Comments on Non-Agenda Matters**

Resident Fred Vogel, 1805 W Bradley Rd

- Concerned of the status of Indian Creek bank on neighbors property

4. **Future Agenda Items**

None

5. **Presentation by Peter Thornquist on a proposed Osprey tower for the village**

- a. Proposal for installation on River Hills property, 1285 W Green Tree Rd.
- b. He will come back to the May meeting with more details and a final submittal

6. **Discussion and Possible Action to Approve Ordinance 533 to Amend Subsection 16.06(5) of Chapter Sixteen of the General Ordinances of the Village of River Hills Relating to a Temporary Class B Liquor License**

Motion by Fritz and seconded by Walker to approve as submitted; motion carried unanimously.

7. **Discussion and Possible Action Regarding Bid for 2019 Street Maintenance Program – Village Hall Parking Lot**

Motion by Fritz and seconded by Walker to approve bid proposal from Munson, Inc for \$124,009.30; motion carried unanimously.

**8. Report of the North Shore Fire Department**

- a. Discussion and Possible Action Regarding Resolution 2019-12 to Confirm Obligation to Contribute to NSFD’s Budget to Pay Debt Service on Bonds Issued by the Village of Whitefish Bay on behalf of the NSFD**

Motion by Glaisner and seconded by Russo to approve as submitted; motion carried unanimously.

- b. Discussion and Possible Action Regarding Resolution 2019-13 to Approve the “Single or Multi-Year Capital” Budget to Remodel the Whitefish Bay Fire Station in 2019**

Motion by Noyes and seconded by Russo to approve as submitted; motion carried unanimously.

**9. Report of Village President**

- a. Update from Trustee Peggy Russo on Perception of River Hills Project**

- The Lynden Sculpture Garden memberships will be sent out in April
- A Meet & Greet will be May 16<sup>th</sup> for new residents
- In the process of getting a village Facebook page created

- b. Discussion regarding Setting Goals for 2019**

**10. Report of Village Manager**

- a. Update IT related issues**

- The village website has been changed to a more secure site

- b. Property Maintenance Update**

- Letters have been sent to the two violating properties and no return response has been made

- c. Fireworks Permits for Milwaukee Country Club – June 29, 2019 and July 4, 2019**

- Village President Anderson designates the Village Manager to approve permits for fireworks requests

- d. Preliminary Financial Report (pre-audit) for the period ending December 31, 2018**

- The audit was completed last week and the 2018 final reports will be submitted at the May 15, 2019 meeting.

**11. Report of the River Hills Police Department**

- a. January Summary Report**

- b. Request from Chief to replace firearms for all Officers as budgeted**

Motion by Kingwill and seconded by Russo to approve as submitted; motion carried unanimously.

- c. Letters of Appreciation**

**12. Report of the North Shore Library**

- a. January 2019 Update**

- b. Correspondence regarding 2020 renovation**

**13. Discussion and Possible Action Regarding Special Privilege Petition from Rev. Geoffrey Ward for two entry posts on either side of driveway at 7090 N. Green Bay Court**

Motion by Glaisner and seconded by Russo to approve as submitted; motion carried unanimously.

**14. RESOLUTION 2019-11 to Approve Certified Survey Map Creating Four Lots Land Division of the Current Lot at 8330 N Green Bay Rd [Plan Commission Meeting 03/05/19]**

Recommendation by Attorney Dineen to correct Resolution to say:

“BE IT FURTHER RESOLVED that this is approval is subject to receipt of all fees required under the land division ordinance and approval of the Village Engineer and the Village Attorney.

Motion by Kingwill and seconded by Glaisner to approve with changes; motion carried unanimously.

**15. RESOLUTION 2019-08 to Adopt Fee Schedule for Village Licenses and Permits**

Motion by Fritz and seconded by Noyes to approve as submitted; motion carried unanimously.

**16. Discussion and Possible Action to file the Notification of General Records Schedule Adoption from the Public Records Board and Wisconsin Historical Society**

Motion by Fritz and seconded by Russo to approve as submitted; motion carried unanimously.

**17. Discussion and Possible Action Regarding Adoption of the following Ordinances:**

- a. **Approve Ordinance 531 to Amend Subsection 2.50 (3) of Chapter 2 of the General Ordinances of the Village of River Hills Relating to Fire Department Fees**
- b. **Approve Ordinance 534 to Amend Subsection 14.07(3), 14.11(1), 14.11(2), and 14.11(3) of Chapter 14 of the General Ordinances of the Village of River Hills Relating to the Electrical Code**
- c. **Approve Ordinance 535 to Amend Subsection 13.01, 13.03(4), 13.03(6), 13.10[b], 13.10[d], 13.12(1), 13.12(4) and 13.13(5) of Chapter 12 of the General Ordinances of the Village of River Hills Relating to the Plumbing, Sewage Disposal and Water Pump Installation Code**
- d. **Approve Ordinance 536 to Amend Subsection 30 and 30.095 of Chapter 30 of the General Ordinances of the Village of River Hills Relating to the Wisconsin uniform Building Code**

Motion by Walker and seconded by Fritz to approve Ordinances 531, 534, 535, and 536 as submitted; motion carried unanimously.

**18. RESOLUTION 2019-10 to Approve the Application for a State Trust Fund Loan in the Amount of \$658,269 to Finance 2019 Capital Purchases**

Motion by Noyes and seconded by Russo to approve Resolution 2019-10 as submitted. The motion was approved by roll call vote: 7-Aye, 0-Noes.

Motion by Walker and seconded by Glaisner to move to closed session. The motion was approved by roll call vote 7-For, 0-Against.

**19. CLOSED SESSION – Pursuant to Sec. 19.85(1)(e) Deliberating or Negotiating the Purchase of Public Properties, the Investing of Public Funds, or Conducting other specified public business, whenever competitive or bargaining reasons require a closed session specifically regarding Cell Towers**

Motion by Fritz and seconded by Noyes to reconvene to open session to take action on any items from closed session at 8:54 p.m. The motion was approved by roll call vote 7-For, 0-Against.

Motion by Anderson and seconded by Walker to direct the Village Attorney to proceed as directed in closed session; motion carried unanimously.

**20. ADJOURNMENT**

Motion by Walker and seconded by Fritz to adjourn; motion carried unanimously at 8:55 p.m.

Submitted by Stephanie Waala, Deputy Clerk, on March 12, 2019.