



Village of River Hills
7650 N Pheasant Ln
River Hills, WI 53217

Village Hall: 352-8213
Public Works: 352-0080
Police: 247-2302

BOARD OF TRUSTEES MEETING MINUTES

Wednesday, September 18, 2019 @ 7:00 pm

1. **Roll Call:** was answered at 7 p.m. by President Anderson, Peter Kingwill, Christopher Noyes, Peggy Russo, and Kurt Glaisner. Trustee David Fritz and Bill Walker were absent and excused. Also present: Village Attorney Bill Dineen, Public Works Superintendent Randy Groth, and Police Chief Milton Mrozak.
2. **CONSENT AGENDA**
 - a. The Agenda
 - b. Village Board Minutes of July 17, 2019 meeting
 - c. Voucher List

Motion by Kingwill and seconded by Noyes to approve as submitted; motion carried unanimously.

3. **PUBLIC COMMENTS ON NON-AGENDA MATTERS**

None
4. **FUTURE AGENDA ITEMS**

Trustee Russo brought to the board's attention the possibility that the Schlitz Audubon property at 1111 W Brown Deer Rd proposed to gift property to four adjacent property owners.

5. **REPORT OF VILLAGE PRESIDENT – (President Anderson)**
 - a. **Update on the Comprehensive Plan and Community Survey**

President Anderson informed the board that the Comp Plan was moving forward through review which will happen at the next meeting of the Plan Commission on Monday, September 23rd.
Final completion will be submitted to the Board of Trustees at their October meeting for approval.
Review of the community survey shows the largest concern of residents is quality of water and making the village stay the way it is with the current property types and taxes.
 - b. **Update on Section 2.40 of Village Code**

Trustee Noyes informed the board there are 3 main issues that still need to be discussed and a submission for approval will possibly be submitted to the Board of Trustees for approval at the October 16th meeting.
6. **REPORT OF VILLAGE MANAGER – (LaBorde)**
 - a. **Property Maintenance Update**

Deputy Clerk Waala gave an overview of the letter issued to the board from Village Manager LaBorde about the 4 main property issues and the steps being taken to have the property owners correct their issues.

b. Financial Reports for July 2019 and August 2019

c. 2020 Budget Schedule

No concern about scheduled dates

7. REPORT OF THE RIVER HILLS POLICE DEPARTMENT – (Chief Mrozak)

a. August Summary Report

Police Chief Mrozak informed the board there has been an increase in concern about the coyote population. The police department is willing to do a public hearing to inform residents about the following items

- What can be done to deter coyotes
- What has been done in relation to reported cases
- Steps that residents have taken when they encounter coyotes

There has been concern about parking within the village. According to Ordinance 3.06 it is up to the police department and it is there discretion as to where parking is allowable upon request.

8. REPORT OF THE RIVER HILLS PUBLIC WORKS DEPARTMENT – (Supt. Groth)

Superintendent Groth informed the board that the log jam on the Range Line Rd bridge is about 80% complete

Other major projects throughout the village this year is the replacement of culverts on Dean Cir.

9. REPORT OF THE NORTH SHORE FIRE DEPARTMENT – (Trustee Kingwill)

Trustee Kingwill informed the board of the following items

- The Whitefish Bay upgrades are 50% done but the temporary housing has been an issue
- All the Shorewood station construction bids have been opened and have come in under budget
- There is a fee increase for EMS services being proposed and will possibly be ready for approval at the October meeting

10. REPORT ON NORTH SHORE LIBRARY –

a. Update on North Shore Library

Library Director Susan Draeger-Anderson informed the board on the following items

- Summer reading program is complete and there was an increase of 50 participants
- The library was awarded the “Programming Innovation Award” from the Wisconsin Library Association for the Dementia Friendly Programs

11. Update on River Hills Projects (Trustee Russo)

a. Membership for residents at Lynden Sculpture Garden

There has been a push to ensure residents register their Lynden Sculpture Garden membership to get accurate numbers on registrations

b. Video

There have been comments and other suggestions received for edits to the video.

c. Update on other initiatives

In May 2020 the village may host another meet and greet for new residents

12. Discussion and Action to Approve Purchase of Squad Cars for Police Department

Motion by Noyes and seconded by Kingwill to approve as submitted; motion carried unanimously.

13. Discussion and Action to Adopt ORDINANCE NO. 537 to Repeal and Recreate Sections 1.03; 1.05(3); 1.15(4)[e]1.; 2.20(3)[c]; 2.21(4)[a]; 2.35(2)[b]; 2.35(4)[b]; 2.35 (5)[a]; 2.40(6)[c]; 3.08(2)[b]; 8.04(2)[g]; 8.08(2)[a]; 8.09[e]; 9.05 A.; 10.01(3); 10.03(3); 11.02(3); 11.02(4); 13.13(3)[e]; 13.13(3)[g]; 14.04(3); 14.07(1); 14.07(2); 15.02(2)[a]; 15.02(6); 16.03(14); and 31.07(1) and to Repeal Section 2.22 of the General Ordinances of the Village Of River Hills.

This item will be held over to October.

14. Discussion and Action to Rescind RESOLUTION 2019-08 and Adopt RESOLUTION 2019-22 Approving Updated Fee Schedule for Village licenses, permits and fees.

This item will be held over to October.

15. Discussion and Possible Action to Adopt RESOLUTION 2019-23 Approving the Reallocation of Capital Project Funds from prior years.

This item will be held over to October.

16. Discussion and Action to Adopt RESOLUTION 2019-24 Approving the Reallocation of Capital Project Funds for 2019.

This item will be held over to October.

17. Discussion and Possible Action to Consider Approval of Second Amendment of US Cellular Lease to extend the 1995 lease for 25 years to continue to use property at the Village DPW yard for a Wireless Communication Facility.

Motion by Noyes and seconded by Russo to move item to closed session; motion carried unanimously.

18. CLOSED SESSION – You are hereby notified that the Village Board and staff of the Village of River Hills will convene into closed session upon motion duly made and seconded as required under §19.85(1)(a), Stats. The purpose of the closed session is for the following:

- Pursuant to Sec. 19.85(1)(e) - Deliberating or Negotiating the Purchasing of Public Properties, the Investing of Public Funds, or Conducting other specified public business, whenever competitive or bargaining reasons require a closed session specifically regarding Cell Tower leases.
- Pursuant to Sec. 19.85(1)(g) – Conferring with legal counsel for the Village who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.
- Pursuant to Sec. 19.85(1)(e) – Deliberating or Negotiating the Purchasing of Public Properties, the Investing of Public Funds, or Conducting other specified public business, whenever competitive or bargaining reasons require a closed session specifically regarding Library Agreement.

You are further notified that at the conclusion of the Closed Session, the Village Board may convene into open session pursuant to 19.85(2), Stats., for possible additional discussion and action concerning any matters discussed in closed session and for adjournment.

Motion by Kingwill and seconded by Noyes to reconvene to open session at 8:45 p.m.; motion carried unanimously.

Motion by Noyes and seconded by Russo to approve the Second Amendment to the 1995 US Cellular Lease and authorize the Village President and Village Clerk to execute it upon receipt of the final signature copy executed by US Cellular; motion carried unanimously.

Motion by Noyes and seconded by Kingwill to direct the Village Attorney to proceed as directed in closed session; motion carried unanimously.

19. ADJOURNMENT

Motion by Kingwill and seconded by Anderson to adjourn; motion carried unanimously at 8:50 p.m.

Submitted by Stephanie Waala, Deputy Clerk, on September 25, 2019.