



Village of River Hills
7650 N Pheasant Ln
River Hills, WI 53217

Village Hall: 352-8213
Public Works: 352-0080
Police: 247-2302

BOARD OF TRUSTEES MEETING MINUTES

Wednesday, October 16, 2019 @ 5:30 pm

1. **Roll Call:** was answered at 5:30 p.m. by President Anderson, Bill Walker, Peter Kingwill, Christopher Noyes, Peggy Russo, and Kurt Glaisner. Trustee David Fritz was absent and excused. Also present: Village Manager Tammy LaBorde, Public Works Superintendent Randy Groth, and Police Chief Milton Mrozak. Village Attorney Bill Dineen arrived at 6:45 p.m.

2. **BUDGET WORKSHOP – 2020 VILLAGE BUDGET**

- a. Update Regarding Health insurance for 2020

Motion by Kingwill and seconded by Russo to change the capital plan to take out the Range Line Rd replacement for 2020 but still move forward with the culvert replacements; motion carried unanimously.

Motion by Kingwill and seconded by Noyes to accept the 1.8% increase in UHC health insurance premiums; motion carried unanimously.

3. **CLOSED SESSION – Pursuant to Sec 19.85(1)(c) – Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility specifically regarding 2020 wages.**

Motion by Kingwill and seconded by Noyes to move into closed session at 6:10 p.m.; motion carried unanimously.

4. **RETURN TO OPEN SESSION**

Motion by Kingwill and seconded by Noyes to move into open session at 6:25 p.m.; motion carried unanimously.

Recess until 7:00 p.m. when meeting resumed.

5. **CONSENT AGENDA**

- a. **Agenda**
- b. **Village Board Minutes of September 18, 2019 meeting**
- c. **Voucher List**

Motion by Noyes and seconded by Walker to approve as submitted; motion carried unanimously.

6. PUBLIC COMMENTS ON NON-AGENDA MATTERS

None

7. FUTURE AGENDA ITEMS

None

8. (7:00 P.M.) – PUBLIC HEARING on update to Village of River Hills Comprehensive Plan (Smart Growth Plan adopted November 18, 2019)

Motion by Walker and seconded by Russo to move into the public hearing; motion carried unanimously.

No comments

Motion by Noyes and seconded by Kingwill to close the public hearing; motion carried unanimously.

9. Discussion and Possible Action Regarding the Recommendation of the Plan Commission, RESOLUTION 2019-25 regarding the Village of River Hills 2019 Comprehensive Plan Update and to Accept and Adopt it as the Village’s Comprehensive Plan Update.

Motion by Walker and seconded by Kingwill to approve Resolution 2019-31 Approving the 2019 Comprehensive Plan Update for the Village of River Hills presented at the meeting; motion carried unanimously.

10. Discussion and Possible Action Regarding Special Privilege Petition from Michael White for filling of ditch area at 1200 W Bradley Rd.

Brandon Flunker of Clark Dietz unable to attend so a letter was presented stating that all plan documents were submitted that will maintain positive drainage within the right of way.

Property contractor Ted Ollman present to answer any questions

Motion by Kingwill and seconded by Glaisner to approve as submitted; motion carried unanimously.

11. Discussion Regarding the Range Line Road Bridge (Village Engineer Emir)

Engineer Emir unable to attend so item will be laid over until November meeting

12. REPORT OF VILLAGE PRESIDENT – (President Anderson)

- a. Recognition of Marc White who is the Director of Conservation for the Schlitz Audubon received the Environmentalist of the Year Award and Darlene Lochbihler who received the Lifetime Environmental Award**

13. REPORT OF VILLAGE MANAGER – (LaBorde)

a. Property Maintenance Update

Report submitted and reviewed

b. Financial Reports for September 2019

Report submitted and reviewed

c. Proposed 2020 Village Board Meeting Schedule

Multiple board members have conflict with the March meeting date – date changed to March 11, 2020

d. Replacement of 2 furnaces at Village Hall

Installation complete with cost of \$6,164. This was not budgeted for.

e. Update regarding AirBNB listings in River Hills

Letters sent to residents with known properties for temporary rent informing them they are not complying with the current ordinance where temporary rentals are not permitted. Currently awaiting response to letters.

f. Update on I-43 project

The Police Chief, Public Works Superintendent, Village Engineer and Manager met with the Wisconsin DOT regarding the upcoming project. They will move forward next year with the purchasing of a River Hills property and being the design phase of the three lane expansion which is set to begin in late 2021.

g. Discussion and Possible Action regarding Maintenance Agreement with Milwaukee County for Traffic Light at River Road and Good Hope Road

The Police Chief, Public Works Superintendent, Village Engineer and Manager met with Milwaukee County who has proposed a cost to be split between them and the Village or River Hills for ongoing maintenance of a traffic light. Once completed the Village of River Hills would pay one-half the cost to maintain the traffic light and also pay for the electricity.

Motion by Russo and seconded by Kingwill to reject the proposal; motion carried unanimously.

14. REPORT OF THE RIVER HILLS POLICE DEPARTMENT – (Chief Mrozak)

a. September Summary Report

Discussion on possible proposal for a Special Events Permit Fee to be charged to cover cost for when residents request police services for security for their events.

15. REPORT OF THE RIVER HILLS PUBLIC WORKS DEPARTMENT – (Supt. Groth)

Employees attended a Winter Road Maintenance Seminar in September.

Submission of the DNR deer trap permit will be submitted in November.

16. REPORT OF THE NORTH SHORE FIRE DEPARTMENT – (Trustee Kingwill)

Bayside fire department station is cutting overnight ambulance service due to budget overages and this will be in effect until the end of 2019.

a. Discussion and Action to Approve RESOLUTION 2019-27 Authorizing an Exception to the Levy Limits for Charges for the North Shore Fire Department Pursuant to 2005 Wisconsin Act 484

b. Discussion and Action to Approve RESOLUTION 2019-28 Confirming Obligation to Contribute to North Shore Fire Department's Budget to Pay Debt Service on Bonds Issued by the Village of Whitefish Bay on Behalf of the North Shore Fire Department

c. Discussion and Action to Approve RESOLUTION 2019-29 Approving the "Single or Multi-Year Capital" Budget to Remodel the Shorewood Fire Station in 2020

d. Discussion and Action to Approve RESOLUTION 2019-30 Approving the 2020 North Shore Fire Department Fees for Service Schedule

Motion by Kingwill and seconded by Noyes to Resolution 2019-27, Resolution 2019-28, Resolution 2019-29, and Resolution 2019-30; motion carried unanimously.

17. REPORT ON NORTH SHORE LIBRARY

a. Update on North Shore Library

Library Director Susan Draeger-Anderson invited the board to the North Shore Library Fall Book Sale Thursday the 17th through Sunday the 20th.

b. Discussion and Possible Action to Approve RESOLUTION 2019-26 Supporting the North Shore Library Building project

Motion by Glaisner and seconded by Kingwill to approve; motion carried unanimously.

18. Update on River Hills Projects (Trustee Russo)

a. Membership for residents at Lynden Sculpture Garden

b. Video

Completed and will be put on the village website

c. Update on other initiatives

Working on getting a Facebook page created as well as permission from the River Hills Review to have digital copies of the magazine on the village website.

19. Discussion and Action to Adopt ORDINANCE NO. 537 to Repeal and Recreate Sections 1.03; 1.05(3); 1.15(4)[e]1.; 2.20(3)[c]; 2.21(4)[a]; 2.45(2)[b]; 2.35(4)[b]; 2.35(5)[a]; 2.40(6)[c]; 3.08(2)[b]; 8.04(2)[g]; 8.08(2)[a]; 8.09[e]; 9.05A.; 10.01(3); 10.03(3); 11.02(3); 11.02(4); 13.13(3)[e]; 13.13(3)[g]; 14.04(3); 14.07(1); 1407(2); 15.02(2)[a]; 15.02(6); 16.03(14); and 31.07(1) and to Repeal Section 2.22 of the General Ordinances of the Village of River Hills.

Motion by Noyes and seconded by Glaisner to approve; motion carried unanimously.

20. Discussion and Action to Rescind RESOLUTION 2019-18 and Adopt RESOLUTION 2019-22 Approving Updated Fee Schedule for Village licenses, permits and fees.

Motion by Kingwill and seconded by Noyes to approve; motion carried unanimously.

21. Discussion and Action to Adopt RESOLUTION 2019-23 Approving the Reallocation of Capital Project Funds from prior years.

Motion by Glaisner and seconded by Kingwill to approve with correction to the fund amounts to ensure they add up; motion carried unanimously.

22. Discussion and Action to Adopt RESOLUTION 2019-24 Approving the Reallocation of Capital Project Funds for 2019.

Motion by Noyes and seconded by Glaisner to approve with correction to the fund amounts to ensure they add up; motion carried unanimously.

23. Discussion and Possible Action to Adopt ORDINANCE NO.538 regarding the location of wireless facilities and regulation of Village public rights-of-way generally related to small cell sites.

Request by Village Attorney Dineen to layover until November meeting.

24. Discussion and Possible Action to Approve the Second Amendment of the 2001 T-Mobile Lease to extend the Lease for an Additional 25 years to continue to lease property at the Village DPW yard for a Wireless Communication Facility.

Motion by Walker and seconded by Kingwill to move into closed session at 7:55 p.m.; motion carried unanimously.

25. CLOSED SESSION – You are hereby notified that the Village Board and staff of the Village of River Hills will convene into closed session upon motion duly made and seconded as required under § 19.85(1)(a), Stats. The purpose of the closed session is for the following:

- **Pursuant to Sec. 19.85(1)(e) – Deliberating or Negotiating the Purchasing of Public Properties, the Investing of Public Funds, or Conducting other specified public business, whenever competitive or bargaining reasons require a closed session specifically regarding Cell Tower leases.**
- **Pursuant to Sec. 19.85(1)(g) – Conferring with legal counsel for the Village who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.**
- **Pursuant to Sec. 19.85(1)(e) – Deliberating or Negotiating the Purchasing of Public Properties, the Investing of Public Funds, or Conducting other specified public business, whenever competitive or bargaining reasons require a closed session specifically regarding Library Agreement.**

You are further notified that at the conclusion of the Closed Session, the Village Board may convene into open session pursuant to 19.85(2), Stats., for possible additional discussion and action concerning any matters discussed in closed session and for adjournment.

Motion by Kingwill and seconded by Anderson to reconvene to open session at 9:18 p.m.; motion carried unanimously.

Motion by Kingwill and seconded by Anderson to direct the Village Attorney to proceed as directed in closed session; motion carried unanimously.

26. ADJOURNMENT

Motion by Kingwill and seconded by Anderson to adjourn at 9:18 p.m.; motion carried unanimously.

Submitted by Stephanie Waala, Deputy Clerk, on October 18, 2019.