



Village of River Hills
7650 N Pheasant Ln
River Hills, WI 53217

Village Hall: 352-8213
Public Works: 352-0080
Police: 247-2302

BOARD OF TRUSTEES MEETING MINUTES

Wednesday, January 15, 2020 @ 7:00 pm

1. **Roll Call:** was answered at 7:00 p.m. by President Anderson, Willard Walker, Kurt Glaisner, Peter Kingwill, and Chris Noyes. Trustee Peggy Russo and David Fritz absent and excused. Also present: Village Attorney Bill Dineen, Village Manager Tammy LaBorde, Public Works Superintendent Randy Groth, Police Chief Milton Mrozak, and Deputy Clerk Stephanie Waala.

2. CONSENT AGENDA

- a. The Agenda
- b. Village Board Minutes of December 11, 2019 meeting
- c. Voucher List

Motion by Noyes and seconded by Kingwill to approve as submitted; motion carried unanimously.

3. PUBLIC COMMENTS ON NON-AGENDA MATTERS

None

4. FUTURE AGENDA ITEMS

None

5. Discussion and Action Regarding Request of Linda Wright to set Fill/Excavation Permit issued November 7, 2019 to not take effect until June 1, 2020.

Motion by Glaisner and seconded by Kingwill to approve as submitted; motion carried unanimously.

6. Discussion and Possible Action to Adopt RESOLUTION 2020-01 Approving the Adoption of a Comprehensive Emergency Management Plan (CEMP)

Motion by Kingwill and seconded by Noyes to approve Resolution 2020-01 approving the adoption of a new comprehensive emergency management plan (CEMP) as submitted; motion carried unanimously.

7. (Agenda Item 14 was taken up at this time) Consider Adoption of ORDINANCE NO. 539 to Amend Chapter 19 of the Village Code to provide authority for the North Shore Health Department to inspect, license and regulate tourist rooming houses and public swimming pools.

Village Attorney Dineen explained the need for the change is so the local health department will have authority to inspect these facilities, otherwise the state would default as the authority for the inspections.

Motion by Noyes and seconded by Glaisner to approve Ordinance No. 539 to Amend Chapter 19 of the Village Code as submitted; motion carried unanimously.

8. REPORT OF VILLAGE PRESIDENT – (President Anderson)

None at this time and will make comments throughout the meeting.

9. REPORT OF VILLAGE MANAGER – (LaBorde)

a. Financial Reports for November 2019

LaBorde presented the November statements and is in the process of doing year-end entries, therefore the December financials are not ready to be presented.

10. REPORT OF THE RIVER HILLS POLICE DEPARTMENT

a. December Summary Report

b. Discussion and Action to Approve the Intergovernmental Agreement for Law Enforcement Services for the 2020 Democratic National Convention with the City of Milwaukee

Chief Mrozak that due to the requirements of the proposed agreement it would be difficult to maintain proper staffing and the potential monetary penalties if an officer would need to be recalled from participation lead him to recommend against entering into the agreement. The Board agreed not to approve the agreement.

No action needed due to non-approval of the agreement.

11. REPORT OF THE RIVER HILLS PUBLIC WORKS DEPARTMENT – (Superintendent Groth)

a. Review and approval of purchase of Capital Equipment for 2020

Motion by Kingwill and seconded by Glaisner to approve purchase of a Swenson Salt Spreader for \$12,549.00; motion carried unanimously.

b. Update on Removal of Ash Trees

Superintendent Groth reported the village hired a company to take down an additional 50 ash trees that the village machinery was unable to reach and cut down safely.

c. Update of Deer Removal Program

Superintendent Groth reported they did their annual aerial survey on Monday and there was a count of 73 deer within the village. There have been a total of 29 trapped for the season and he wishes to keep the traps out longer this year in order to get the total number of deer to the average of 50 deer removed from the village per year.

12. REPORT OF THE NORTH SHORE FIRE DEPARTMENT

Trustee Kingwill reported the following:

- The fire department is in the process of requesting additional funds from the county for Emergency Medical Services.

- The rehabilitation of the Whitefish Bay Fire station is scheduled to be completed February 22nd. It is on budget but the project was given an extension of 35 days.
- The remodeling/demolition of the Shorewood Fire station has started.

13. REPORT ON NORTH SHORE LIBRARY

a. Update on North Shore Library

Susan Draeger-Anderson updated the Board on the following items:

- Youth and Adult Services events that were conducted in December – Happy Noon Years and Lifesize Candyland
- The new fiscal agent transition has gone well so far.

b. Update on Library Agreement

Trustee Glaisner reported that the Manager and Mayor/Board Presidents have met twice since the last meeting to discuss the new proposed agreement.

14. Continued Discussion and Possible Action Regarding Short-term Rental Properties (AirBNB)

Village Attorney Dineen would like some guidance from the Board on whether or not the Village wishes to regulate these types of properties.

Trustee Kingwill asked if making them register would be helpful with monitoring by the Police Department? Attorney Dineen responded that the North Shore Health Department would require the short-term rental property to register and we could get the information from them.

Trustee Kingwill suggested the Village obtain other community ordinances and present this information at the next meeting.

15. Reviewed earlier in meeting

16. CLOSED SESSION – You are hereby notified that the Village Board and staff of the Village of River Hills will convene into closed session upon motion duly made and seconded as required under §19.85(1)(a), Stats. The purpose of the closed session is for the following:

- Pursuant to Sec. 19.85(1)(e) - Deliberating or Negotiating the Purchasing of Public Properties, the Investing of Public Funds, or Conducting other specified public business, whenever competitive or bargaining reasons require a closed session specifically regarding Cell Tower leases.
- Pursuant to Sec. 19.85(1)(g) – Conferring with legal counsel for the Village who is rendering oral or written advice concerning strategy to be adopted by the body with respect to RRH LLC and Vogel litigation in which it is involved.
- Pursuant to Sec. 19.85(1)(e) – Deliberating or Negotiating the Purchasing of Public

Properties, the Investment of Public Lands, or Conducting other specified public business, whenever competitive or bargaining reasons require a closed session specifically regarding Library Agreement.

You are further notified that at the conclusion of the Closed Session, the Village Board may convene into open session pursuant to 19.85(2), Stats., for possible additional discussion and action concerning any matters discussed in closed session and for adjournment.

Motion by Kingwill and seconded by Noyes to move into closed session at 7:46 pm; motion carried unanimously.

17. Reconvene to Open Session to take action on any items from Closed Session

Motion by Kingwill and seconded by Noyes to reconvene to open session at 9:46 p.m.; motion carried unanimously.

Motion by Kingwill and seconded by Walker to authorize the Village Attorney to proceed as directed in closed session regarding the cell tower agreement and RRH LLC litigation; motion carried unanimously.

Motion by Noyes and seconded by Kingwill to authorize the Village President to take action regarding the library agreement remaining with the existing agreement and to modify the current agreement to meet DPI and MCFLS standards.

18. ADJOURNMENT

Motion by Kingwill and seconded by Glaisner to adjourn at 9:48 p.m.; motion carried unanimously.

Submitted by Stephanie Waala, Deputy Clerk, on January 29, 2020.