

MAPLE DALE-INDIAN HILL SCHOOL DISTRICT

Unlocking potential...together

COMMITTEE OF THE WHOLE MEETING MINUTES

Thursday, January 9, 2020

Maple Dale Middle School Board Room
8377 N. Port Washington Road, Fox Point, WI 53217

Ryan Jenness
Ted Knight
Neil Mehta
Sarah Miller
Chris Soyke

Tom Holtgreive
Sandy Kelm
Michael Weaver
Jennifer Wimmer
Laura Witkov
Beth Fairchild

1. **Call to Order**

School Board President Chris Soyke called the meeting to order at 5:33 p.m.

2. **Approve the Agenda**

Mr. Mehta moved approval of the agenda; Mr. Jenness seconded. The motion was approved unanimously.

3. **Visitor Participation**

None

4. **Approve Meeting Minutes**

Mr. Jenness moved approval of the minutes of the December 5, 2019 Committee of the Whole Meeting Regular and Executive Sessions; Mrs. Miller seconded. The motion was unanimous.

5. **Director of Curriculum & Instruction Report**

A. Instructional Service Highlight: LEAP/GT and Intervention Presentation

Mrs. Kelm introduced Beth Fairchild, LEAP Instructor and Instructional Coach who provided highlights of program. Intervention services were also highlighted. The presentation will be made available on the district website. Board members thanked the team for their work and presentation.

B. Discussion Regarding 2021 Washington, D.C. Student Trip

Proposed dates for the trip have been vetted to ensure there is no conflict with school or religious holidays. Fundraising and student participation were also discussed.

6. **Director of Business Services Report**

A. Discussion Regarding 2020-2021 Budget Process: Enrollment Projections and Open Enrollment Seats

Historical open enrollment participation and state reimbursement was discussed. Ms. Wimmer then explained how calculations, based on policy and recommended class size, were completed.

Ms. Wimmer was asked to consult about the current policy and possible changes or ways to address situations in which a family might have one or more child accepted through Open Enrollment without a seat for a remaining child or children in the family.

B. Discussion Regarding Food Service Choice Partners Purchasing Co-op Agreement

Mr. Weaver informed the board on how commodities purchasing worked and the process that is needed to accommodate SFE's purchasing needs. He assured board members that there are checks and balances in place to ensure the correct amount of product is being delivered **based on the district's legal responsibilities.**

C. Discussion and Review of Fund Balance

Mr. Weaver led the board through a review of fund balance versus cash on hand and shared WASB's recommendations concerning fund balance.

D. Discussion Regarding Estimated Revenues for 2020-2021 School Year

Mr. Weaver explained that the business office is already working on forecasting for the 2020-2021 school year. A review of projected revenues allows for adjustments to expenditures due to a loss or gain in revenues. Board members thanked him for the presentation.

7. Superintendent's Report

A. Discussion of 2020 WASB Resolutions

Ms. Wimmer reviewed the resolutions and asked the board members to share their feedback with Mr. Jenness prior to the State Education Convention at the end of the month.

B. Review of Student Engagement Survey from School Perceptions

Ms. Wimmer reviewed the student engagement survey, recommending to move forward with its review by parent, staff, and student groups prior to finalizing questions and implementation.

C. First Reading of School Board Policies in the 800 Series

- **820 Public Information Program** - After discussion, there was consensus that no policy was needed.
- **822 News Media-Relations** - After discussion, there was consensus that no policy was needed.
- **831 Tobacco Use on School Premises** - Ms. Wimmer was asked to review current policy and handbook language to see that this topic was covered.
- **851 Advertising in the Schools** - After discussion, there was consensus that no policy was needed.
- **891.2 Relations with Private Schools/Programs** - Ms. Wimmer will review the new Policy Perspectives guide from WASB which contains updated information on community relations. Any language developed should be focused on transparency and engagement.

D. Discussion Regarding Administrative and Staff Contract Statutory Timelines

Ms. Wimmer reviewed statutory timelines for administrative and teacher contracts.

8. Executive Session

Mr. Knight moved to adjourn into executive session as permitted by State Statute 19.85(1)(c) consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility,

specifically for School Perceptions presentation on staff engagement survey results relating to specific school district employees; Mr. Mehta seconded. The motion was adopted through roll call vote as follows: Mr. Jenness, Mr. Knight, Mr. Mehta, Mrs. Miller, Mr. Soyke - aye; opposed - none.

The meeting adjourned into executive session at 7:43 p.m.

9. Reconvene Into Open Session

The meeting reconvened into open session at 9:45 p.m.

10. Adjourn

Motion to adjourn was made by Mr. Mehta and seconded by Mr. Jenness. The motion was approved unanimously. The meeting was adjourned at 9:46 p.m.

Respectfully submitted,

Sue Simpson Bark
School Board Secretary

Christopher P. Soyke
School Board President