



Village of River Hills
7650 N Pheasant Ln
River Hills, WI 53217

Village Hall: 352-8213
Public Works: 352-0080
Police: 247-2302

BOARD OF TRUSTEES MEETING MINUTES

Wednesday, July 15, 2020 @ 5:00 pm

**This meeting was a virtual meeting through Zoom –
Access code 825-8546-8926, Password 150921**

1. **Roll Call:** was answered at 5:08 p.m. by President Steve Anderson, Trustee David Fritz, Trustee Kurt Glaisner, Trustee Peter Kingwill, Trustee Christopher Noyes, and Trustee Peggy Russo. Trustee Bill Walker joined at 5:11 p.m. Also present: Village Attorney Bill Dineen and Village Manager Tammy LaBorde.
2. **CLOSED SESSION** – You are hereby notified that the Village Board and staff of the Village of River Hills will convene into closed session upon motion duly made and seconded as required under §19.85(1)(a), Stats. The purpose of the closed session is for the following:
 - Pursuant to Sec. 19.85(1)(g) – Conferring with legal counsel for the Village who is rendering oral or written advice concerning strategy to be adopted by the body with respect to RRH LLC litigation in which it is involved.

You are further notified that at the conclusion of the Closed Session, the Village Board will convene into open session pursuant to 19.85(2), Stats. for possible additional discussion and action concerning any matters discussed in closed session.

Present for this item were Alan Marcuvitz and Jason Gehring.

Motion by Noyes and seconded by Russo to move into closed session at 5:12 p.m.; motion carried unanimously.

Trustee Kingwill left at 6:00 p.m. and returned at 6:09 p.m.

3. **Reconvene to Open Session from Closed Session**

Motion by Fritz and seconded by Noyes to reconvene to open session at 6:42 p.m.; motion carried unanimously.

4. **CONSENT AGENDA**

- a. **The Agenda**
- b. **Village Board Minutes of June 17, 2020 meeting**
- c. **Board of Appeals Minutes – June 11, 2020**
- d. **Board of Review Minutes – October 10, 2019**

- e. **Voucher List**
- f. **Approve RESOLUTION 2020-06 2019 Compliance Maintenance Annual Report**

Motion by Noyes and seconded by Fritz to approve as submitted, motion carried unanimously.

- 5. **PUBLIC COMMENTS ON NON-AGENDA MATTERS - None**
- 6. **FUTURE AGENDA ITEMS - None**
- 7. **REPORT OF VILLAGE PRESIDENT – (President Anderson)**

President Anderson noted that the ICC recently discussed actions being taken regarding the Black Lives Matter movement.

- a. **Discussion and Possible Action regarding September 12th Annual Event at the Lynden Sculpture Gardens**

President Anderson noted that the Committee on the Environment recommends canceling the annual event set for September 12th due to COVID

- b. **Recognition of Former Board, Committee & Commission members**

President Anderson thanked former board members for their service to the Village – David Melnick, Karen Plunkett, Mark Lloyd, Inge Plautz, and Harvey Meisel. He also noted that we are looking for a member for the Building Board and an alternate for the Board of Appeals if anyone knows of someone who would be interested.

- 8. **REPORT OF VILLAGE MANAGER – (LaBorde)**

- a. **Financial Reports for May 2020**

- b. **Board of Review scheduled for Thursday, August 6 from 8am to 10am**

- c. **Update on Property Maintenance Issues**

Village Manager LaBorde noted that the fence along Brown Deer Road has been repaired and painted. Mr. Gudenschwager was scheduled for court on July 1.

Attorney Dineen noted that he did not appear. Attorney Dineen will meet with the Village Manager and Building Inspector to see what can be done with getting this property cleaned up.

- d. **Update on Borrowing for 2020**

- e. **Update on COVID related expenses and potential grants**

Village Manager LaBorde stated that we have approximately \$141,000 in expenses related to COVID. There is one grant for election related items where we received \$1,600 and we will receive \$25,000 from the Recovery grant. The additional items will be applied for through a FEMA grant where FEMA reimburses 75%, the State reimburses 12.5%, and the Village is responsible for 12.5%.

- 9. **REPORT OF THE RIVER HILLS POLICE DEPARTMENT**

- a. **June Summary Report**

Village Manager LaBorde noted that the Chief has provided statistical information from prior years. President Anderson asked if the graphs could also include the current year's data.

b. Discussion Regarding Hiring Police Officer

Village Manager LaBorde noted that the Chief has a top candidate who has accepted a conditional offer and will proceed with physical and psychological exams.

10. REPORT OF THE RIVER HILLS PUBLIC WORKS DEPARTMENT – (Supt. Groth)

Supt. Groth was present for this item.

a. Update on Range Line Road culverts

Supt. Groth stated that the Greenbrook culvert needs to be addressed. The right-of-way permits with Everstream are on hold until they complete their current projects. Attorney Dineen will look into a bond or deposit requirement.

b. Update on Road Paving Projects for 2021-2022

11. REPORT OF THE NORTH SHORE FIRE DEPARTMENT – (Trustee Kingwill)

Trustee Kingwill stated that there was no meeting in July but that the fire department has moved back into the station in Whitefish Bay.

12. REPORT ON NORTH SHORE LIBRARY – (Trustee Glaisner)

a. June Library Report

b. Update on Library Agreement

Trustee Glaisner noted the report that was provided by Susan regarding Library activities. He also stated that the Managers were meeting next Wednesday to discuss the Library Agreement. Trustee Glaisner and President Anderson will meet with Village Manager LaBorde to discuss negotiations.

13. Update from Trustee Russo on Perception of River Hills project.

Trustee Russo noted that a number of homes have sold recently – three in the area of Range Line Road. She also would like to have Chris Soyke attend a future meeting to discuss the renovation and impact of the referendum on the community.

14. Discussion and Action to Approve RESOLUTION 2020-07 to Approve the Application for a State Trust Fund Loan in the Amount of \$357,446 to Finance the 2020 Equipment and Road Project Funds

Motion by Fritz and seconded by Russo to approve Resolution 2020-07 to Approve the Application for a State Trust Fund Loan in the Amount of \$357,446 to Finance the 2020 Equipment and Road Project Funds; motion carried unanimously.

15. Discussion and Action to Approve Ordinance 543 to Repeal and Recreate Section 14.10 of Chapter 14 of the General Ordinances relating to the Electrical Code

Motion by Glaisner and seconded by Noyes to approve Ordinance 543 to Repeal and Recreate Section 14.10 of Chapter 14 of the General Ordinances relating to the Electrical Code; motion carried unanimously.

16. Discussion and Action to Approve the Proposal to Reroof Approximately 1,100 sq. ft. of the flat roof area on the west section of Village Hall

Village Manager LaBorde stated that a section of roof was leaking in the administrative area of Village Hall. DPW has patched it multiple times and is now failing. She recommends Noffke Roofing.

Motion by Fritz and seconded by Russo to award the Reroof Project to Noffke Roofing Co. in the amount of \$19,310; motion carried unanimously.

17. CLOSED SESSION – You are hereby notified that the Village Board and staff of the Village of River Hills will convene into closed session upon motion duly made and seconded as required under §19.85(1)(a), Stats. The purpose of the closed session is for the following:

- **Pursuant to Sec. 19.85(1)(e) - Deliberating or Negotiating the Purchasing of Public Properties, the Investing of Public Funds, or Conducting other specified public business, whenever competitive or bargaining reasons require a closed session specifically regarding Library and Library Agreement.**

You are further notified that at the conclusion of the Closed Session, the Village Board may convene into open session pursuant to 19.85(2), Stats., for possible additional discussion and action concerning any matters discussed in closed session and for adjournment

Motion by Noyes and seconded by Russo to move into closed session at 7:18 p.m.; motion carried unanimously.

18. Reconvene to Open Session to take action on any item from Closed Session

Motion by Glaisner and seconded by Fritz to reconvene to open session at 7:35 p.m.; motion carried unanimously.

19. ADJOURNMENT

Motion by Fritz and seconded by Russo to adjourn at 7:36 p.m.; motion carried unanimously.

Submitted by Tammy LaBorde, Manager/Clerk/Treasurer, on July 18, 2020.