



**Village of River Hills**  
7650 N Pheasant Ln  
River Hills, WI 53217

Village Hall: 352-8213  
Public Works: 352-0080  
Police: 247-2302

## **BUILDING BOARD MINUTES**

### **Monday, May 16, 2022 @ 5:00 pm**

**This meeting was a virtual meeting through Zoom – 8950 5631 3197, Passcode: 956888**

#### **1. Roll call - meeting to order at 5:00pm**

**Members present:** Tony Enea (chairman), Ray Juehring, Chris Meisel, Peter Kies, Steve Simon, and Susan Muggli. Also present: Building Inspector Tod Doebler and Village Manager Tammy LaBorde.

**Item #6 will be removed from the agenda.**

#### **2. Approval of minutes from the April 18, 2022 meeting.**

Simon recommended revisions to item #5. This was a discussion had at the meeting and the builder was to install “square hand-rail balusters at the front entry from a Menards sample” this should be included in the minutes. He also stated that a house color was approved in a light color, but they have finished painting in a tan color. More information for Tod upon inspection.

Motion by Juehring and seconded by Simon to approve the minutes as amended; motion carried unanimously.

#### **3. Discussion/action on the fence at 9125 N. Upper River Rd.**

Homeowner Mark Schwetschnow presented:

- Putting up white rail vinyl fence along the road until you reach the culvert and then switch to split rail down the east side of property and then on the entire south side of the property split rail wire fencing.
- Existing fencing on the north side of property is post and wire, it will remain as it belongs to the other property owner
- Fencing is to contain his dogs.
- The house is 2-story colonial home with wood facia, beige in color with one level of brick on the lower level.

The Board would like to see the white PVC fencing across the front of the property for uniformity.

After examining the application papers and all information submitted, Meisel moves to approve the application for a Building Permit for a fence as submitted, with the stipulation that the white PVC fence run along the entire front of the property and perpendicular to the road and the sides of the property will have three-rail cedar fence to bring this to a farm rural setting which evokes the memory of farms in the area, to reminisce and (1) that the exterior architectural appeal and functional plan would: (a) be in harmony with the purpose and intent of Section 7.0905 of the Zoning code; and (b) promote the farm rural setting which evokes the memory of farms in the area

## ***BUILDING BOARD MINUTES – May 16, 2022***

and the ability to reminisce the days of River Hills; seconded by Simon and motion carried unanimously.

### **4. Discussion/action on the covered porch and fence at 7275 N. River Rd.**

Contractor Jeff Hershberger of David J. Frank Landscaping presented:

- Outbuilding that was updated and remodeled in 2017.
- The owners looking to add covered porch area with stone stoop area.
- Will be doing blue stone walkway in front of the building to the drive
- The stoop has brick columns that will match the existing deck supports
- Brick, trim and stone coping is the same used on the building
- The light fixture is existing – there is no additional lighting
- Separate application for a fence around a market garden (vegetable garden) to keep the wildlife out. Fence is 6 feet high and constructed of cedar. They plan to use cattle panel for the infill areas.

Board member Simon asked about the roof canopy and whether it was approved in 2017. If the item is not built within two years you need to start over. Simon believes that we are missing some dimensions on the drawings. The fence drawing, the line drawing and the fence photo is inconsistent and needs dimensions. Simon stated that the plan for the stoop doesn't show dimensions. Assumes siding is 6" hearty plank siding; need to double check the 11" square column shaft dimension – also the door is called out as a Pella door, is it going to be a Pella door or will the existing remain. Also a coach light fixture is noted – is it existing. The light fixture is existing. The door is existing as well. There should be a note on the drawings related to this information. Plan L-1.1 does not show a dimension for the stoop.

Upon considering the covered porch and fence and the area of the Village where the structures are to be located and after examining the application papers and all information submitted, Simon moves to conditionally approve the application for a Building Permit for the covered porch as submitted, and to come back to the Building Board in June with added dimensions on the drawings – i.e.: height of roofing eave, note that door is existing, note that light is existing, note the use of 6" hearty plank siding, and rake moldings to match the existing, and the fence drawing is dramatically different than the component parts – want drawing with the different components drawn out. Board makes the Findings as required by Section 7.0905 of the Zoning Code as follows: (1) That the exterior architectural appeal and functional plan would: (a) be in harmony with the purpose and intent of Section 7.0905 of the Zoning code; and (b) promote the general welfare; good order and prosperity of the Village; and (c) maintain and preserve the character of the Village; seconded by Meisel and motion carried unanimously.

If fully dimensioned plans are not received for the June meeting, then a stop order will be issued for the project.

### **5. Discussion/action on the deck expansion at 8615 N. Dean Circle**

Contractor Jim Hoffman presented:

***BUILDING BOARD MINUTES – May 16, 2022***

- Prior approval – Holidays have asked for the deck to be extended an additional 16 feet toward the river with same materials. Proposing a ribbon fireplace to go under the deck. It will sit in non-flammable plastered façade.
- They did make a change one overhead garage door in the rear of the home to a conventional patio door.

The deck is behind the home. This deck is tucked within “L” of the rear of the home. Looking to push the deck back toward the river. The structure is white with black accents against the replastered white background.

Upon considering the site of the structure and the area of the Village where the structure is to be located and after examining the application papers and all information submitted, Meisel moves to approve the application for a Building Permit as submitted. Board makes the Findings as required by Section 7.0905 of the Zoning Code as follows: (1) That the exterior architectural appeal and functional plan would: (a) be in harmony with the purpose and intent of Section 7.0905 of the Zoning code; and (b) promote the general welfare; good order and prosperity of the Village; and (c) maintain and preserve the character of the Village; seconded by Muggli and motion carried unanimously.

**6. Discussion/action on two outdoor pickle ball courts at 8188 N. Green Bay Rd.**

This item was removed from the agenda.

**7. Comments on items not listed on the agenda**

None.

**8. Adjourn**

Motion by Meisel and seconded by Juehring to adjourn at 5:53 pm; motion carried unanimously.

Submitted by Tammy LaBorde, Clerk/Treasurer, on June 1, 2022.